TIZAA RURAL BANK LIMITED

ACCOUNT OPENING FORM – Entities (III. (Please indicate the category and the type of account to be opened by ticking the applicable box	ncorporated and Non-Incorporated)
Category of Business Limited Liability Company Partnership	Sole Proprietorship MMDA's Charities
Other (Specify)	One i Tophietorship MiNIDA's Chanties
Account Type	
Current Account Savings	ACCOUNT NO. (For office use only)
AGENCY/ BRANCH	
STAMP	
	BLOCK LETTERS and tick where necessary)
Company/Business Name	
Certificate of Incorporation/Registration Number	<u>}</u> Γ
Date of Incorporation/Registration Parent Company's Country of Incorporation	Y Y Y Jurisdiction of Incorporation/Registration
Type or Nature of Business	
Sector/Industry	
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Operating Business Address 2	
Corporate Business Address/Registered Office	(If different from above)
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Website (if any)	
Phone Number 1	Phone Number2
Tax Identification Number	Certificate to Commence Business Number
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Other Reference Number	Please Specify
2. ANNUAL TURNOVER	
	GHS 50,000 – 99,999 GHS 100,000 and above
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12. DETAILS OF ACCOUNT HELD WITH OTHER BANKS BY THE PROSPECTIVE CUSTOMER

NO.	NAME AND ADDRESS OF BANK/BRANCH	ACCOUNT NAME		Д	CC	IUO	1 TV	IUM	IBE	R				STATUS: ACTIVE/ DORMANT
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2.														
3.														
4.														
5.														



13. ACCOUNTS SERVICE(S) REQUIRED (Please tick any applicable option below)
Card Preferences ATM Card GH Link Others (Please specify)
Electronic Banking Preferences Internet Banking Mobile Banking Others (Please specify)
Transaction Alert Preferences Email Alert SMS Alert
Statement Preference Statements to be collected at the Branch/Agency Statement Frequency: Semi-Annually Annually
14. LETTER OF SET-OFF (Title)
Bank
LETTER OF SET-OFF I/We agree that you (in addition to any general lien or similar right to which you as my / our banker may have at any time and without notice to me / us) combine or consolidate all or any of the company's accounts with liabilities to you and set off or transfer any sum standing to the credit of any such accounts, be it cash, cheques, valuable, deposits, securities, negotiable instruments or other assets belonging to me / us with you in or towards satisfaction of any of my / our liabilities to you or any other account or in any respect, whether such liabilities be actual or contingent, primary or collateral, several or joint.
Authorized Signature of the Customer/Representative & Date Authorized Signature of the Customer/Representative & Date
15. LETTER OF INDEMNITY I/We undertake to indemnify the Bank for any loss suffered as a result of any false information or error in the information provided to the Bank.
16. ACCOUNT OPENING MANDATE
(Please tick as appropriate)
a) Account Type Current Account Savings Account Other Types of Account
b) Account Name c) Account Number (For Bank Use Only)



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I/We agree that the Bank shall obtain any information about us from the Credit Reference Bureaux to check our status and identity.

FOR BANK USE ONLY

1. REQUIREMENTS CHECKLISTS

NO.	DOCUMENTS REQUIRED	CHECKED	DEFERRED	WAIVED	N/A
1.	Account opening form duly completed				
2.	Specimen signature card duly completed				
3.	Certificate of Incorporation				
4.	Certificate of Registration				
5.	Form A details of Ownership showing registration of Business name, Registration receipt (Current year)				
6.	Copy of constitution rules of the prospective Club, Society or Charity				
7.	Certificate to Commence Business				
8.	Board Resolution to Open Account				
9.	Memorandum and Article of Association				
10.	Tax Clearance Certificate				
11.	Tax Identification Number (TIN)				
12.	Partnership Deed (where applicable)				
13.	Approval Letter (MMDAs)				
14.	Trust Deed				
15.	Act / Gazette (for Government Agency) (where applicable)				
16.	Two (2) passport sized photographs of each signatory to the account with name written on the reverse side				
17.	Introduction letter (where applicable)				
18.	Banker's Opinion				
19.	Resident Permit (for non-Ghanaians)				
20.	Evidence of Registration with Ghana Investment Promotion Centre (where applicable)				
21.	Evidence of Registration with other Government Agency/Agencies				
22.	Search Report (Registrar General's Department)				
23.	Power of Attorney (where applicable)				
24.	Letter of indemnity				
25.	Proof of Company Address				



26.	Business Premises visitation certificate				
27.	Proof of Identity of all Signatories and Directors/Officers whose names appear on the account opening forms/documents – Passport, National ID Card, National Driver's License and Voter's ID Card.				
28.	Proof of Identity of all Signatories and Directors/Officers whose names appear on the account opening forms/documents – Utility bill (Certified true copy is acceptable if original is not held				
29.	Two completed satisfactory reference forms				
30.	Copy of the audited Financial statements/statement of affairs				
31.	Others (please specify)				
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*Note

Originals and photocopies of documents mentioned above must be provided.

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